

LIST OF DOCUMENTS TO BE SUBMITTED FOR PROJECT APPROVAL

- Title report by a Solicitor/Advocate (Non Encumbrance Certificate for last 13 years)
- Sale Deed of the Landowner
- Development Agreement between Landowner and Developer
- Power of Attorney in favour of Developer executed by the landowner
- Latest tax receipts (Corporation / Municipality)
- In case the property is situated in the Municipal/ Panchayat Area, certified extract from the Records of Right (Porcha under the revisional settlement) or B.L.R.O. mutation in favour of the owner or information from L.A. Collector.
- Copy of sanctioned Plan (full Set)
- Trade License
- Partnership Deed/Memorandum & Article of Association, whichever is applicable.
- Brochure of the project, if available
- Location Sketch
- Affidavit as per HDFC's draft
- Bank Account details as per HDFC's Format
- Passport size photograph of the builder
- Copy of PAN Card of the builder/Firm
- Draft of the Agreement for Sale to be executed with the flat buyers.

Please note that, original of the above documents have to be produced to HDFC once for verification.

LIST OF DOCUMENTS TO BE SUBMITTED FOR PROJECT APPROVAL**1) APPLICATION FORM FOR PROJECT APPROVAL**

1	Name and Location of the Project	:	
2	Plot No, Survey No. and full address of the property where construction is taking place	:	
3	Name and Address of the Concern undertaking the Project	:	
4	Contact persons in the Concern with telephone nos.	:	
5	Group to which the concern belongs	:	
6	Key persons in the Concern	:	
PROJECT DETAILS			
1	Total plot area	:	
2	FAR permissible	:	
3	No. of Buildings	:	
4	No. of Flats with break up unit wise e.g No of 1 BHK/2 BHK etc	:	
5	Total saleable area	:	
6	Sizes of flats	:	
7	Commercial premises, if any	:	
8	Building wise stage of construction (attach separate sheet)	:	
9	Number of flats sold	:	
10	Expected No of flat purchasers availing loan from HDFC	:	
11	Current selling rate per sq.ft. of built-up area	:	
12	Cost of Parking space	:	
13	If project is not started indicate date on which it is expected to start	:	
14	If project has started indicate date of commencement	:	
15	Likely dates of completion of this phase and the entire project	:	

LEGAL DETAILS		
1	Name/s of the owners of the plot.	:
2	Is the property subject to any legal dispute in a Court of Law or otherwise? If so, please give details.	:
3	Have the landlords or the builders received any legal notice from any persons or authority claiming interest in the land? If so, please give details.	:
4	Is the property subject to any injunction/ stay order from any Court of Law or other authority? If so, please give the details.	:
5	Is the builder taking any bridge loan from any individual or financial institution creating a charge/mortgage on the plot on which the construction is taking place? If so, please give details.	:

Firms Name _____

Photograph and signature of authorised signatories:

<i>Photograph</i>	<i>Photograph</i>	<i>Photograph</i>
Signature	Signature	Signature

<u>Bank Account Details in favour of which the disbursement cheques may be drawn</u>	
Name of the Bank and branch	Account Number

Declarations:

I/We have disclosed all the details regarding the project. All the above information are true and correct.

I/We declare that the property has clear, legal and marketable title.

I/We undertake to inform of any material changes which may affect the title of the property

I/We are aware that the Loans to buyers in the project shall be decided by HDFC as per its norms with HDFC having full discretion to reject any loan application in totality or grant lesser amount than that applied for.

Date:

Name:

Signature of Authorised Person & Rubber Stamp.

Affidavit
(to be executed by the Builder On Rs. 10/- Stamp Paper and notarised.)

I/We, _____ on behalf of _____
(name of the firm) solemnly affirm and declare as under:-

1. WE are developing a scheme of ownership flats on the land bearing _____
_____ (description of property).
2. We have not mortgaged/secured the above property in any manner with any Bank/Financial Institution, for any loan that is availed by me/us or any of our firms/business concerns.
3. The above property is absolutely free from all encumbrances.
4. In an event of us securing the above property to any Banks/Financial Institution for any loan that we may avail, we shall forthwith inform HDFC Limited of the same and we further assure HDFC Limited that we shall not jeopardise the interest of any customer who has booked a flat in the above scheme. We shall obtain release of these flats and ensure that the security in favour of HDFC Limited is not affected in any way. We understand that HDFC Limited will approve our project based on the information/declaration made by us.

Solemnly affirmed at _____